

PROTECTING AND SUPPORTING YOUNG PEOPLE PROCEDURES

1. Statement

These procedures are written to align with the DoE Protecting and Supporting Children and Young People Policy. It sets out roles and responsibilities of staff in relation to child protection including training, reporting on safety, and supporting children and young people, as well as monitoring and reporting requirements.

2. General

The safety, protection and wellbeing of all students are of fundamental importance to all at Parramatta North PS.

The School has a range of obligations relating to the safety, protection and welfare of students, including:

- A duty of care to ensure that reasonable steps are taken to prevent harm to students;
- Obligations under child protection legislation; and
- Obligations under work health and safety legislation.

3. Responsibilities and Delegations

Principals and Workplace Managers

- All staff have participated in an induction and an update during the past year
- All staff members are aware of indicators of abuse, aware of their obligations to advise the manager of concerns about the safety and wellbeing of students and are aware of their mandatory obligation to report suspected risk of significant harm.
- Uses appropriate tools and agencies such as the online Mandatory Reporter Guide, Family and Community Services or the Child Wellbeing Unit.
- Establishes systems to ensure effective collaboration with services and agencies.
- Maintain a workplace register of staff participation in annual updates and inductions of new staff.
- Keep records to align with the DoE Protecting and Supporting Children and Young People policy.

Employees

- Participate in a child protection update and in annual updates - this includes all staff
- Adhere to all reporting procedures in the DoE Protecting and Supporting Children and Young People policy

4. Child Protection within the Curriculum

Key elements of child protection will be covered within the PDHPE syllabus. Core content will include reading and learning activities related to: recognising abuse; power in relationships; protection strategies; non-violent ways of relating; peaceful resolution of conflict; right for children to say no.

- Staff Professional Development 2017 Term 1 / Staff Professional Development 2018 Term 1 / Staff Professional Development 2019 Term 1
- Friday 27 January, 2017 – Child Protection Awareness Training (online) / Overview of Protecting and Supporting Children and Young People Procedures and Code of Conduct presentation

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- Monday 29 January, 2018 - Child Protection Awareness Training (online) / Overview of Protecting and Supporting Children and Young People Procedures and Code of Conduct presentation
- Tuesday 29 January, 2019 - Child Protection Awareness Training (online) / Overview of Protecting and Supporting Children and Young People Procedures and Code of Conduct presentation
- Monday 28 January, 2020 – Mandatory Child Protection Training (new online course) / Code of Conduct presentation (online) and Overview of Protecting and Supporting Children and Young People Procedures
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[Protecting and Supporting Children and Young People - Procedures \(pdf 341 kb\)](#)

[Collection of Students by the Department of Community Services, Procedures \(PDF 299kB\)](#)

[NSW Interagency Guidelines for Child Protection Intervention 2006 edition](#)

[Allegations against Employees in the Area of Child Protection](#)

[Working With Children Check Policy](#)

[Safe and Ethical Practice during Student Workplace Learning Policy – TAFE](#)

[Student Welfare Policy](#)

[Code of Conduct Policy](#)

[Code of Conduct Procedures](#)

[Evidence of policy implementation guidelines - Protecting and Supporting Children and Young People \(Intranet only\)](#)



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